

Rural Nevada Area (RNA) Guidelines

Purpose

To support the common welfare of every group within the Rural Nevada Area (RNA) and support the unity of the N.A. fellowship.

Boundaries

The boundaries line shall include the geographical locations of the individual groups which are represented by RNA.

Guidelines

1. Area shall have regularly scheduled monthly meetings conducted under the sample rules of order as found in the N.A. Guide to local service.
2. The meeting format will be consist of
 - a. Old Business.
 - b. Committee reports.
 - c. Trusted servant reports.
 - d. New Business.
 - e. General Group Concerns.
 - f. Recognition of new groups.

Whenever possible, new business shall be first brought back to the group level so Group Service Representatives (GSR's) can determine their group conscience before voting. "The NA groups maintain final responsibility and authority for the service structure they have created...the groups entrust the service structure with the authority to make necessary decisions in carrying out the tasks assigned to it." A Guide to Local Service In Narcotics Anonymous page 4.

3. The Area trusted servants shall consist of:
 - a. Chair, with 3 or more years clean time.
Task: Facilitate the meeting and coordinating area business.
Make decisions on discussion parameters as necessary.
Sign on Area checking and savings account.
 - b. Vice Chair, with 2 or more years clean time.
Task: Act as Chair in their absence, or as directed.
Resolve differences within subcommittees, as necessary.
Sign on Area checking and savings account.
 - c. Treasurer, with 5 or more years clean time.
Task: Coordinate, receive and distribute all area funds as directed by ASC.
Sign on Area checking and savings account.
Provide reports that consist of a complete accounting of all funds distributed and collected.

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- d. Region Committee Member 1, with 3 or more years clean time.
Task: Attends Area meetings to learn Area consciousness which is used to guide voting at Region meetings. Reports to Area about Region business. Attends and participates in Region business meetings.
- e. Region Committee Member 2, with 1 or more years clean time if position is filled.
Task: Attends Area meetings to learn Area consciousness which is used to guide voting at Region meetings. Reports to Area about Region business. Attends and participates in Region business meetings.
- f. Secretary, with 1 or more years clean time.
Task: To create Area minutes. It should also include all Area reports, Area speaker list and contact list. All trusted servants shall provide a written or electronic copy of their reports to the secretary by the time of or at the regularly scheduled Area meeting. Minutes will be emailed to all GSR's and trusted servants within a week of the regularly scheduled Area meeting.

Election and Rotation

Trusted servant positions shall be rotated biannually on odd years, nominations shall be opened in November, elections in December and officers seated in January. All outgoing officers will utilize the months of December and January to train their replacements as requested. Nominations for vacated positions shall be opened when the position is vacated and can be filled starting with the next meeting after the GSR's have the opportunity to announce vacancy to area group members.

Removal from Office

Trusted servants may be removed from office for not completing tasks defined above, or after missing three consecutive meetings without contact with the Chair.

- 4. GSR's from the recognized area groups shall be the only voting members on issues brought to Area meetings, with at most 1 GSR per recognized meeting allowed to vote. Trusted servants shall have a vote only if they are also a GSR or the GSR for their home group is not in attendance.

Recognized Area Groups

For a group to be considered recognized by the ASC, the individual group must submit a written request to be part of RNA, receive acceptance of the ASC conscience as described below; and, provide, quarterly at a minimum, group reports which include group conscience on issues facing the ASC.

- 5. All ASC members shall be encouraged to attend and participate in area meetings by any approved means necessary (i.e., emails, conference calling, telephonically, mailed written reports submitted to the secretary or chair, proxy, etc.).

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6. ASC conscience must be decided by a minimum of a 2/3 majority of the quorum.

Quorum

The quorum is determined by number the GSR's from recognized groups, identified in number 4 above, that are in participation at the ASC through any means identified in number 5, above.

7. The RNA prudent reserve shall be maintained at \$1,000. Quarterly (calendar) donation shall be made of all funds exceeding the prudent reserve to the Regional Service Committee (RSC) and Narcotics Anonymous World Service (NAWS) at a 60/40 split, respectively.
8. Financial matters of \$200 or less may be approved by the quorum of GSR's at the ASC without having to take normal Area business matters back to their groups for a group conscience.
9. Committees shall be formed by Area and shall be composed of Area members. All actions by committees shall require prior approval of Area.